

Churchill County Museum Board of Trustees

Minutes of Regular Meeting

August 25, 2025

Trustees Present: Eric Blakey (County), Loretta Burden, Ron Fritcher (Business), Kelly Frost (City), Bob Getto (Vice President), Karen Goings (Treasurer), Lynne Hartung (President), Sandy Hillery, Lynn Strasdin (Secretary)

Trustees Absent: Jeff Scholz (excused), lleigh Simons (excused)

Director Present: Mel Glover

President Lynne Hartung called the meeting to order at 5:33 pm.

Minutes:

- **Action Item:** Kelly Frost made a motion to accept the July 21, 2025 minutes. Sandy Hillery seconded and the motion passed unanimously.

Financial Report:

- The July 31, 2025 Financial Report was presented by Lynne Hartung and placed on file.
 - A CD matured and was reinstated. All CDs will have a term length of 11 months now.

Director Report:

- Mel Glover presented the directors report.
 - Visitor's report - 864 visitors in the month of July. The numbers are consistently above the visitor numbers during Covid.
 - Staffing -
 - Interviews have been done for the museum assistant position and an individual has been hired. The museum is now fully staffed.
 - Mel is still in the search for a CPA to do the financial review, as required in the bylaws.
 - Mini-Documentaries
 - The original videographer is still interested. Mel will continue to attempt to contact the other possible videographer.
 - Cantaloupe Festival
 - It went well. We made \$283 in sales. We also did well reaching out to the public. We had a rope-making machine that was very successful and drew people in.
 - Discussion was had on investing in a new booth that is more noticeable. Bob will bring an example to the next meeting.
 - It was suggested that next year we have a sign up sheet for individuals that visit the booth, so that we are able to send them information later in the year.

Old Business:

- Membership Committee Report

- Update -
 - We had 14 new members sign up over the past month (including Patricia Cafferata as a lifetime member).
 - There are 208 current active members.
 - Some renewal dates need to be updated. Karen Goings will bring unusual date cases to Mel to settle.
 - In the future it would be desirable to have the information digitally displayed for the board meetings.
- Banking
 - Karen Goings and Lynn Strasdin visited Nevada State Bank. The bank works with several other nonprofits, has a night drop, and does not have issues handling unrolled coins.
 - Action Item: Bob Getto made a motion to switch our checking account from US Bank to Nevada State Bank. Sandy Hillery seconded and the motion passed unanimously.
 - Officers will withdraw \$20,000.00 from the Churchill County Federal Credit union to open up the account at Nevada State.
 - The US Bank account will remain open until the board votes on it in October or November.
 - It was requested that the financial report, which is given at each meeting, be done in accrual accounting format as well as cash-basis accounting format. It can provide a more accurate picture of a company's financial performance.

New Business:

- Karen Goings and Lynn Strasdin will meet with Rae Sottile to discuss and find software that will serve as a POS and membership management system. The Past Perfect Program's focus is on artifacts not POS. The goal is to have a new system running by January 2, 2026.

The meeting was adjourned at 6:30 pm.

Respectfully submitted,
Lynn Strasdin, Secretary